



An Australian Government Initiative



## VOLUNTEER BUSINESS MENTOR DECLARATION

As a Commercialisation Australia mentor, I agree that:

1. I am volunteering to mentor Commercialisation Australia Program Grantees (Grantee) without any claim to anyone for compensation of any kind.
2. Mentoring under the Commercialisation Australia Program is to be provided in meetings that are arranged and attended by a Commercialisation Australia Case Manager (Case Manager) and/or the Chief Executive Officer of Commercialisation Australia (CEO).
3. I will not promote or sell any goods or services or accept any financial benefit or any other valuable consideration in exchange for mentoring I provide to a Grantee during meetings arranged and attended by a Case Manager and/or the CEO.
4. I will not provide Professional Advice (written or oral) regarding investment, financial, legal or taxation matters to a Grantee during meetings arranged and attended by a Case Manager and/or the CEO.
5. Based on my specific technical or domain expertise, I may be invited to provide independent expert opinion to a Case Manager and/or to the CEO in relation to the commercial potential of proposed projects submitted to Commercialisation Australia for funding consideration.
6. I shall, at all times, treat as confidential, and shall not at any time use, exploit or disclose to any person any information which I may be given in relation to or during the course of mentoring a Grantee or in providing independent expert opinion to a Case Manager and/or to the CEO and which I am told is, or would reasonably be expected to be, confidential.
7. The obligation referred to in (6) above shall not apply where
  - I am required to disclose confidential information by law;
  - information is or subsequently becomes in the public domain (other than through a breach of my obligations);
  - a Grantee has given consent to the disclosure.
8. I will avoid conflicts between my personal and professional interests and my role as a mentor or independent expert and agree to immediately notify Commercialisation Australia where such a conflict exists or is likely to arise.
9. I will act honestly, conscientiously, reasonably and in good faith at all times having regard to the interests of the Grantee, the Commercialisation Australia Program and the Commonwealth (represented by the Department of Innovation, Industry, Science and Research).

10. In performing my role as a Mentor, I will comply

- with all applicable laws; and
- the Volunteer Business Mentor Guidelines in place at the time and any other Volunteer Business Mentor policies or directions notified by Commercialisation Australia from time to time.

For the purposes of this Declaration:

- 'Grantee' means one or more persons participating in the Commonwealth's Commercialisation Australia Program
- 'Case Manager' means a person engaged by the Commonwealth to assist a Grantee's participation in the Commercialisation Australia Program
- 'Chief Executive Officer of Commercialisation Australia' means an employee of the Commonwealth (represented by the Department of Innovation, Industry, Science and Research), who has been empowered by the Secretary of the Department, or is otherwise duly authorised, to carry out the relevant function in respect of the Commercialisation Australia program
- 'Volunteer Business Mentor' means a person made available by the Commonwealth to provide knowledge, skills and insights to the Grantee and independent expert opinion to a Case Manager or to the Chief Executive Officer

Private Assistance

I understand that Commercialisation Australia neither endorses nor discourages [nor is party to] ongoing relationships that may form between individual mentors and Grantees following initial introductions facilitated under the Commercialisation Australia Program.

Communication Consent

I give my consent to the Commonwealth:

- sending, from time to time, communications such as newsletters and invitations to Commercialisation Australia networking functions and training opportunities
- or its nominee, disclosing my name and address for the purposes of administering and evaluating the Commercialisation Australia Program.

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Printed Name and Signature of Mentor

\_\_\_ / \_\_\_ / \_\_\_  
Date